



Admirals Cove Foundation
2019/2020 Season of Giving
Letter of Intent

Date Submitted _____

Submitted by: Charity AC Member

Organization Name: _____

Address: _____

EIN# _____ Website: _____

Contact Name/Title: _____

Phone: _____ Email: _____

Mission Statement: _____

Organization Focus: Health Education Social Services

Grant Request: \$ _____ Total Program Budget: \$ _____

*Attach separate Grant Request breakdown as it relates to the Total Program Budget

Grant Proposal Name and Brief Description:

PLEASE RETURN COMPLETED FORM, PROGRAM BUDGET AND FINANCIALS (FORM 990) TO:
ADMIRALS COVE FOUNDATION, 200 ADMIRALS COVE BOULEVARD, JUPITER, FL 33477

REBECCA@ADMIRALSCOVEFOUNDATION.ORG

Due to the high volume of grant requests, the LOI must be filled out completely, with the program budget & the IRS Form 990 attached to be considered. Deadline for submittal is August 1, 2019.

Please call 561-745-5845 with any questions.

2019/2020 Important Dates

July 1, 2019	2019 Grant Request Opens
August 1, 2019	Deadline for Letter of Intent, Program Budget and Form 990 <i>Please note, incomplete Grant request packets will not be considered</i>
November 30, 2019	2020 Grant Finalists Notified
January - March 2020	Site visits conducted by Allocations Committee
April 2020	Admirals Cove Foundation Grant Reception